

# TOWN OF BARNSTABLE

4 SEP '25 PM 3:50  
BARNSTABLE TOWN CLERK

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS  
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

## NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION

### **Cape Cod Gateway Airport - Finance Subcommittee**

DATE OF MEETING Tuesday, September 9, 2025

TIME: 8:30 a.m.

PLACE: ZOOM - Remote participation

ADDRESS: Please see instructions below

Join Zoom Meeting  
<https://townofbarnstable-us.zoom.us/j/84103769647?pwd=F9UustXEefbjfjFXEusOMPcbUnBJYK.1>  
Meeting ID: 841 0376 9647  
Passcode: 925366  
One tap mobile  
+16469313860,,84103769647# US  
+13017158592,,84103769647# US (Washington DC)  
Dial by your location  
• +1 646 931 3860 US  
• +1 301 715 8592 US (Washington DC)  
• +1 305 224 1968 US  
• +1 309 205 3325 US  
• +1 312 626 6799 US (Chicago)  
• +1 646 876 9923 US (New York)  
• +1 408 638 0968 US (San Jose)  
• +1 507 473 4847 US  
• +1 564 217 2000 US  
• +1 669 444 9171 US  
• +1 669 900 6833 US (San Jose)  
• +1 689 278 1000 US  
• +1 719 359 4580 US  
• +1 253 205 0468 US  
• +1 253 215 8782 US (Tacoma)  
• +1 346 248 7799 US (Houston)  
• +1 360 209 5623 US  
• +1 386 347 5053 US  
• 877 853 5257 US Toll-free  
• 888 475 4499 US Toll-free  
• 833 548 0276 US Toll-free  
• 833 548 0282 US Toll-free  
• 833 928 4608 US Toll-free  
• 833 928 4609 US Toll-free  
• 833 928 4610 US Toll-free  
Meeting ID: 841 0376 9647

Find your local number: <https://townofbarnstable-us.zoom.us/j/84103769647>

- Call meeting to order:
- In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone is recording this meeting and, if so, please make their presence known.
- Roll Call (Weill, Bailey, Guiod)
- *Review and approve minutes of August 5, 2025, Finance Subcommittee meeting.*
- Public Comment:
- Commissioners Response to Public Comment:

## **OLD BUSINESS**

**FIN0825 -5– Review & Approve withdrawal of Security Coordinator/Noise Abatement & Executive Assistant to the Airport Manager two-step increase**

## **NEW BUSINESS**

**FIN0925 -1 – Review & Discuss Hyannis Hangar LLC purchase - Sam Baxter discussion**

**FIN0925 -2 –Review & Approve Discount Fuel Program new agreements**

**FIN0925 -3 - Review & Approve Airport Solutions Group (ASG) Amendment #1 to the CONTRACT BETWEEN THE CAPE COD GATEWAY AIRPORT AND CONSULTANT (Engineer), for Airport On-Call Engineering Services for completed Terminal Apron Hardstands engineering in the amount of \$577,200**

**FIN0925 -4– Review & Approve Security Solutions Group (ASG) Amendment #2 to the CONTRACT BETWEEN THE CAPE COD GATEWAY AIRPORT AND CONSULTANT (Engineer), for Airport On-Call Engineering Services for Terminal Apron Hardstands Re-Bidding Services in the amount of \$15,700**

**FIN0925 -5 - Review & Approve Executive Assistant to the Airport Manager grade increase and sick leave**

**FIN0925 -6– Review & Approve Security Coordinator/Noise Abatement grade increase and sick leave**

**FIN0925 -7 – Review & Approve Mary McDonald Administrative Financial Analyst bonus in the amount of \$X,XXX**

**Updates:**

- Projects Update/Status
  - Hardstand
  - Tent update – Extension good until September 16, 2026
- Leases
  - Appraisals – Steam Ship Authority, Mildred's & HMI Parking lots
  - Car rental companies
  - Steamship Authority
  - HMI Parking Lease to RFP
  - JetBlue Lease
- Contracts
  - Engineering RFP
  - Planning RFP
- NetJets fuel issue
- Gate F insurance status
- **Adjourn Meeting**